



THE WORSHIPFUL  
COMPANY OF WATER  
CONSERVATORS

**INSTRUCTION TO YOUR  
BANK/BUILDING  
SOCIETY TO PAY BY  
DIRECT DEBIT**



Originators Identification Number

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Please fill in the form and send it to: The Clerk, The Company of Water Conservators,  
17 Church Street, Puncknowle, Dorchester, Dorset, DT2 9BL.

**1. Name and full postal address of your Bank or Building Society branch**

To: The Manager .....  
..... Bank or Building Society  
Address: .....  
..... Post Code: .....

**2. Name(s) of Account Holder(s)**

**5. Water Conservators reference number**

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**3. Branch Sort Code**

*From top right hand corner of your cheque*

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**6. Instructions to your Bank or Building Society**

*Please pay the The Company of Water Conservators Direct Debit on this instruction subject to the safeguards assured by the Direct debit Guarantee*

**4. Bank or Building Society Account Number**

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Signature(s).....

Date.....

Banks and Build Societies may not accept Direct Debit Instructions for some types of account.

**Direct Debit Guarantee**

- The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit the organisation will notify you (normally 10 working days) in advance of your account being debited or as otherwise agreed. If you request the organisation to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by the organisation or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify the organisation.